

SANTA CLARA VALLEY CALLERS ASSOCIATION Inc.

Standing Rules Of Operation

Last revision August 2012

CALLERLAB

Date Adopted Standing Rule

2/79 SCVCA endorses hands-up ocean wave as opposed to forearm grip.

6/80 SCVCA joined CALLERLAB as an Affiliate Association. Renewal of remaining an Affiliate Association needs to be reaffirmed each December by vote of the members.

12/86 All CALLERLAB policy memos are to be made available to SCVCA members who are not also Callerlab members.

2/00 Tapes of CALLERLAB sessions to be purchased each year, if directed by the membership, and stored in caller's library, which is stored by the appointed Librarian.

MEMBERSHIP

Date Adopted Standing Rule

8/79 Notice of any change in membership status of individuals will be made by mail by the Membership Chairman.

6/80 revised

2/00 Critique forms for Associate members may be given to the candidate or returned to the Membership Chairman, at the General Caller's option.

If returning the form to the Membership Chairman, the General Caller shall sign a note for the candidate showing the date of the critique. Membership Chairman then gives summary of the reports to the sponsoring caller for discussion with the Associate.

8/2012-Jill Sybalsky recommended adding the policy on free badges for new members, adopted December 4, 2011, to the Standing Rules, was approved:

"That any General Caller or Teacher Member and their Partner joining on or after December 4, 2011, be provided a free badge, including one free hanger for each badge, paid for by the Association."

FINANCES

Date Adopted Standing Rule

6/79 Three authorized signatures established for bank card with any one of the three being sufficient for checks. President can appoint any three members of the Board. (Treasurer, Secretary, and President have been used each year since.)

2/93 Charge of \$5 per person (member, partner, guest) to cover cost of annual BBQ.

6/94 \$100 plus reimbursement for expenses is paid to the master chef(s) of the annual

BBQ.

8/94 The annual BBQ is to be held in October each year.

8/94 Dues rates established: \$40 for General, Associate, and Teacher members; \$32 for Subscribers; \$25 for Round Dance Teachers.

8/2012-Keith Ferguson recommended adding the dues prorating formula adopted on June 5, 2005, to the Standing Rules, was approved:

“That dues for new members be prorated as follows: Those elected during the first six months of the calendar year be charged the full dues amount for their class of membership; those elected during the last six months be charged one-half of this amount, EXCEPT that those elected at the December meeting will not be charged dues for the year of their election.”

NOT a standing rule-- Included here for clarification

Added April 2008

Dues amount is determined each December by vote of the members per our bylaws.

Treasurer

2/2010 Treasurer is authorized to pay the following each year:

- PO Box rental fee.
- CALLERLAB affiliate dues and liability coverage.
- All State of California Incorporation fees required.

ROUND DANCE

Date Adopted Standing Rule

6/81 All callers should encourage clubs to specify that Round Dance Cuers abide by NCRDTA rules that square dance rounds be used at regular hoedowns.

8/81 Contracts with Round Dance Cuers should specify the range of rounds to be used at hoedowns.

8/81 NorCal Round Dance Teachers Association compiled list of Round of the Month dating back to 1957. This list must be the source of Single Rounds / Square Dance Rounds at hoedowns.

12/84 “Hover” and “Fishtail” added to basic repertoire of square dance rounds.

4/92 Duties of the round Dance coordinator should include a yearly update of the popular-dance list.

TEACHING ORDER

Date Adopted Standing Rule

?? Standardization recommendations: 1) Classes should all teach through Plus list and

run minimum of one year. 2) All advertising should use CALLERLAB list for level break points.

8/88

revised 1989 revised 1991 revised 1993 revised 1995 revised 1997 revised 1999 LISST Adopted, recommended as teaching order for classes.

8/99 Recommendation to use Callerlabs Teaching order.

8/99 Now with the use of either LISST or CALLERLAB's teaching order, make your ads clear which program you are using when advertising in the Prompter.

REFRESHMENTS

Date Adopted Standing Rule

10/93 Reimbursement to be limited to coffee, tea, and serving supplies.

10/99 One couple shall be appointed to keep the coffee pot, hot-water pot, and supplies.

10/99 Members who wish to may bring other refreshments for regular meetings (cookies, veggies/dip, etc.).

EXECUTIVE SECRETARY

Date Adopted Standing Rule

12/96? Position of Executive Secretary abolished.

WHING DINGS

Date Adopted Standing Rule

Adopted February 7, 2010, (replacing Standing Rule adopted June 4, 2006, as amended October 7, 2007).

Scope: This Standing rule rescinds and replaces all Whing Ding related Standing Rules adopted prior to the date of this rule's adoption.

INTENT: The intent of this Standing rule is to provide best effort timely information regarding staffing to the SCVSDA prior to and during a full calendar year with one or more Whing Dings, and to be in compliance with the "Whing Ding Contract Between the SCVSDA and SCVCA".

STAFFING: All initial MC assignments and staff determination are the responsibility of the SCVCA Vice President holding office in the year preceding the Whing Dings. Any changes to these assignments, as provided below, shall be the responsibility of the SCVCA Vice President holding office at the time of the change.

The SCVCA recognizes two distinct types of Whing Dings, differing in the manner of caller selection:

- (a) The Callers Appreciation Dance, and
- (b) All Other Whing Dings

CALLER SELECTION FOR THE CALLERS APPRECIATION DANCE:

The second Whing Ding of the calendar year will be the Callers' Appreciation Dance unless changed by a vote of the membership and in conjunction with SCVSDA. All SCVCA General Members and Dance Leader Members (Round Dance Cuers) with dues paid in full who call regularly for a club/group are eligible to perform at the Callers' Appreciation Dance. The SCVCA Vice President shall provide a means for eligible members to indicate their desire to call at this dance. No ballot or vote is used for determining the staffing of this dance.

CALLER SELECTION FOR ALL OTHER WHING DINGS:

Whing Dings (other than the Callers Appreciation Dance) will be staffed by Four General Callers and one Dance Leader Member (Round Dance Cuer). During the period between the June and August meetings, the current SCVCA Vice President will arrange a selection vote from the official current SCVCA membership list maintained by the Vice President. All General Caller Members and Dance Leader members (Round Dance Cuers) who call regularly for a club/group shall be on the ballot and are eligible for selection. All voting members of the SCVCA will be eligible to vote.

Using the results of the vote and availability, and with an attempt to distribute the top vote-getters as evenly as possible among the available dates, the Vice President will generate a tentative staffing for the following calendar year's Whing Dings. If necessary, based on availability, the VP can fill slots with repeat Whing Ding General Callers. Should 4 General Callers not be available for a Whing Ding the VP will set the Whing Ding with the available callers and give notice to SCVSDA of the total available general callers for that Whing Ding.

POLICIES APPLICABLE TO ALL WHING DINGS:

The SCVCA Vice President will present a tentative staffing list for the following calendar year's Whing Dings at the August regular meeting of SCVCA. This is a presentation only, and this tentative staffing list will be presented to the SCVSDA President by the SCVCA Secretary by September 1 using the best vehicle to get acknowledgement from the SCVSDA for the SCVCA records. An acknowledgement copy shall be provided to

the VP and to the SCVCA representatives to the Joint Whing Ding Committee (in person or via Mail or E-Mail).

Following the presentation of the tentative staffing list, the SCVCA Vice President shall arrange for Calling Contracts between the SCVCA and all selected callers. Each caller must certify that they will be licensed by BMI and ASCAP at the time of the Whing Ding.

The deadline for changes to the staffing list for a dance is the first day of the month which is two months prior to the Whing Ding date (e.g. February 1 for an April Whing Ding). The current SCVCA Vice President will manage any necessary staffing adjustments working with the Whing Ding MC as the Vice President's immediate backup. Necessary staffing adjustments may be made from any SCVCA General Caller Members and Dance Leader Members. Any changes to the staffing shall be PROMPTLY provided to the SCVSDA President and to the SCVCA Joint Whing Ding Committee representatives so that the changes can be reflected, if possible, in advertising for the dance.

Membership dues must be current as of the date the member is selected to call at a Whing Ding. Because staffing decisions are generally made in the calendar year prior to the date of a Whing Ding, a member will retain eligibility to call at a Whing Ding even if they subsequently drop their membership in the SCVCA.

OTHER RESPONSIBILITIES:

The Whing Ding Contract specifies that dates for future Whing Dings shall generally be determined 18 months in advance, and specifies a Timetable for other actions. The SCVCA representatives to the Joint Whing Ding Committee shall keep the SCVCA membership advised of any known issues that may require SCVCA action.

The following preserved for record regarding Whing Dings

Revised October 7, 2007 (fixing previously revised 6/2006, as amended and adopted June 4, 2006, to start in 2007)

Scope: This Standing rule rescinds and replaces any Whing Ding related Standing Rules adopted prior to the date of this rule's adoption.

Intent: The intent of this Standing rule is to provide best effort timely information regarding staffing to SCVSDA prior to and during a full calendar year with one or more Whing Dings.

Selection: During the period between the August and October meetings, the current SCVCA Vice President will arrange a selection vote from the official current SCVCA membership list maintained by the Vice President. All voting members of the SCVCA will be eligible to vote. Using the results of this vote and availability, and with an attempt

to distribute the top vote-getters as evenly as possible among the available dates, the Vice President will present a staffing list for the next year's Whing Dings at the December regular meeting of SCVCA. This is a presentation only, and immediately following the meeting the staffing list will be presented to the SCVSDA President by the SCVCA Secretary using the best vehicle to get acknowledgement from SCVSDA for SCVCA records, acknowledgement copy to the VP (in person/via Mail/via E-Mail). Staffing: All MC assignments and staff determination are the responsibility of the SCVCA Vice President holding office in the year preceding the Whing Dings. The second Whing Ding of the calendar year will be the Callers' Appreciation Dance unless changed by a vote of the membership and in conjunction with SCVSDA. All SCVCA General Members and Dance Leader Members (Round Dance Cuer's) with dues paid in full who call regularly for a club/group are eligible to perform at the Callers' Appreciation Dance. All other Whing Dings will be staffed by Four General Callers and one Dance Leader Member (Round Dance Cuer). Should 4 general callers not be available for each Whing Ding the VP can fill the slots with repeat Whing Ding general callers. Should 4 general callers not be available for a Whing Ding the VP will set the Whing Ding with the available callers and give notice to SCVSDA of the total available general callers for that Whing Ding. All General Members and Dance Leader members (Round Dance Cuer's) are eligible to perform, with selection by ballot as specified above. Necessary staffing adjustments may be made from ANY SCVCA General Members and Dance Leader Members. Dues delinquency on the date of the General Meeting immediately prior to the start of advertising for the Whing Ding disqualifies calling/cueing eligibility. It is the responsibility of the Treasurer to notify the Membership Chairman and up coming Whing Ding MC regarding loss of eligibility at this General Meeting. The Whing Ding MC will manage any necessary staffing adjustments with the Current Vice President as the MC's immediate backup.

8/86 revised 10/86 All 5th Saturday dances to be jointly sponsored by SCVCA & SCVSDA. Dancers Association to take care of advertising, refreshments, hall duty, and arranging for hall. Callers Association to provide callers and sound hall. President's Ball Whing Ding will have 9 callers and 2 R/D cuers; the Caller's revised 8/87 revised 12/92 revised 2/00 Association will decide The number of callers and R/D cuers at the Caller's Appreciation Dance; all other dances will have 4 callers & 2 R/D cuers.

All money after expenses will be split 50-50 between the two associations, except split-the-pot, which shall go entirely to the Dancer's Association.

Caller selection limited to General Caller members currently calling for a recognized club or workshop. SCVCA to have a member on the committee for selecting sites of Whing Dings. Both associations must approve any deviation from a standard square dance program of square dance tips and rounds.

This agreement may be cancelled by either association on 6 months' notice. No yearly renewal necessary.

10/86 Any caller member scheduled to call at Whing Dings and subsequently defaulting on membership requirements will be removed from the Whing Ding program.

10/86 One ballot for all Whing dings; VP & his committee to staff Whing dings by taking top 15 vote-getters and alternating top-to-bottom thru the three dances.

4/91 R/D Cuers should come from among RD Teacher members of SCVCA; if none is available, selection should be from among the regular members of NCRDTA.

?? Incumbent SCVCA Vice-President should program Whing Dings in September for the following year.

10/91 Written contracts (a group contract highlighted for each individual) with a specific MC be presented to all Whing Ding program personnel to prevent confusion about calling commitments.

2/87 If rounds are scheduled between tips, at least one Square Dance Round should be included in each break. Pre-Rounds are at cuer's discretion; as the hall fills prior to the first square dance tip, rounds be more commonly known.

3/98 The following people will receive free admission to the Fifth Saturday Whing dings:

1) Up to six persons from the SCVSDA who are involved with working on the dance, 2) The current Presidents of the SCVSDA and the SCVCA, 3) The callers and cuers actually performing on stage, 4) The dance partner of each of the above people.

For the President's Ball only, the following people will also receive free admission: The current President of each member club of the SCVSDA and his or her dance partner

CALLERS APPRECIATION DANCE

Date Adopted Standing Rule

Now covered in the above Whing Ding rule

2/80 Primary goal of dance is to provide dancers with the best possible dance in appreciation of their support. The Program Chairman is charged with determining how best to achieve this goal.

2/88 Program limited to General Callers actively calling for an established club.

NOT a standing rule-- Included here as preservation for record regarding Square Dance Program (Whing Ding)

Added April 2008

From a letter send to SCVSDA:

"WHEREAS, Dancers attend dance with the expectation of dancing the advertised level, AND WHEREAS, Being forced to sit out a tip in the middle of the dance while a "higher level" tip is called is not much fun.

AND WHEREAS, we should always avoid implying that those not dancing at a higher level are somehow "second class" dancers.

THEREFORE BE IT RESOLVED That we strongly recommend that those programming dances should schedule any tips beyond the general dance level only at the end of the dance,

UNDERSTANDING HOWEVER, that special tips at the level of the dance (hot hash, etc.) may be acceptable during the dance.

CALLER'S LIBRARY

Date Adopted Standing Rule

10/91 All contents except periodicals placed in care of appointed librarian.

Periodicals turned over to Subscriber Member Jim Saxe, who will make them available to other members on request.

2/00 The Librarian shall keep a list of all library material. List will be made available at each regular meeting; access to the library is by prior arrangement with the librarian.

C / W LINE DANCE

Date Adopted Standing Rule

4/93 Square Dance callers and round Dance Teachers to be introduced to C / W Line and Couple dancing through training at caller's meetings

4/93 C / W Dance Coordinator to be appointed for callers association.

BMI / ASCAP

Date Adopted Standing Rule

2/93 All callers / cuers on any program sponsored by the SCVCA should be licensed by BMI / ASCAP.

PROFESSIONAL ETHICS

Date Adopted Standing Rule

8/92 Tapes of another caller's dances should not be used at one's own clubs or dances without the permission of the originating caller.

8/92 Members should always assume they will pay regular fees for dancing at clubs or hoedowns. Offer of free admission is choice of host club, not a Right to be expected or demanded by caller.